



Minutes of the meeting of  
Personnel Committee  
**21<sup>st</sup> October 2024, at 7.30pm**  
At Thanet House, 58 London Road, Stroud

**Present**

Cllrs Adrian Oldman and Louisa Stinton (Chair)

**In attendance**

Kate Montgomery (Deputy CEO)

**1. Apologies**

Cllr Dee Nolson (Personal)

**2. Declarations of interest and requests for dispensations**

None

**3. Questions from members of the public**

None

**4. Minutes of previous meeting**

The minutes of the committee meeting on 9<sup>th</sup> April 2024 were **approved** by the members present and will be signed as correct record by the Chair at the next available opportunity.

**5. New role recommendation to Council**

The committee discussed the new role at length. Members asked for clarification on how much the role would be doing, and how much would be reporting to other organisations/agencies. It was noted that the role may require additional scope, such as relationship building with partners, and reporting into the Regeneration Committee and would therefore require the right candidate to undertake these types of functions. The committee noted that it was a worthwhile role but suggested that the Job Title was amended to Town Centre Monitor or Cleaner Streets Officer.

The committee also requested that the Clerk ask Stroud District Council if they would contribute to the salary for this role.

The committee approved the recommendation to Full Council.

**6. Change to template contract issued by Citation**

The committee **approved** the change.

**7. Review of LGPS**

The committee noted the review.

**8. Exclusion of press and public**

It was **agreed** to exclude the press and public in view of the confidential nature of the business

**9. Temporary Change to Working Hours**

The committee approved the temporary change as outlined in the report.

**10. Flexible Working Request**

The committee approved the flexible working request.

**11. Recommendations from Staff Reviews**

The committee approved the training budget, and noted that this could be aligned as a percentage of the total staff budget, rather than on an individual basis.

The recommendation for the SCP single point increase was **approved** for November. All other recommendations were **approved**.

The remaining salary scale increases were deferred until the next meeting, when all members could be present. The Chair suggested that this was arranged for week commencing 11<sup>th</sup> November.

**12. Staff Budget 2025-26**

The committee asked to meet again in November to review the recommended budget in line with the Autumn Budget from the new Government.

The meeting closed at 20.47

Chair .....

Date .....