Appendix 7 – Project Timeline, October 2017 to April 2019

TASK / ACTIVITY	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
Await outcome of bid - respond to requests for information																					
Discussions / Negotiations for Transfer of Freehold from SDC to STC																					
Discussion with Planning Officers about proposed remodelling of interior																					
Submission of planning documents																					
Heads of Terms / lease from STC to the Trust - negotiations																					
Registration of the Stroud Trust with the Charity Commission																					
Set up of Trust bank account																					
Capital & revenue fundraising																					
Transfer of capital grants to the Trust																					
Transfer of Freehold from SDC to STC completed																					
Lease signed by STC																					
Closure of the Sub Rooms																					
Repair, remodelling & refurbishment of Sub Rooms																					
Community engagement & consultation - community hub activities																					
Community engagement & consultation - Trust 2018 programming																					
Community engagement & consultation - Sub Rooms 2019 programming																					
Crowdfunding Campaign																					
Community activities - 2018-19 (Fringe, Book Festival etc)																					
Recruitment & training of Trust staff and volunteers																					
Preparation for opening - limited events & activities																					
Sub Rooms - grand opening																					Opening